

**BOARD OF DIRECTORS  
REGULAR MEETING OF NOVEMBER 12, 2019  
1:00 PM  
SUSANVILLE SANITARY DISTRICT OFFICE  
45 SOUTH ROOP STREET  
AGENDA**

- 1. THIS REGULAR MEETING OF THE SUSANVILLE SANITARY DISTRICT WILL BE CALLED TO ORDER AND OPEN SESSION WILL BE RECORDED**
- 2. PLEDGE OF ALLEGIANCE, AND ROLL CALL OF DIRECTORS**
- 3. APPROVAL OF AGENDA, ADDITIONS AND/OR DELETIONS**
- 4. APPROVAL OF REGULAR MEETING MINUTES OF OCTOBER 8, 2019, SAFETY MEETING MINUTES OF OCTOBER 2, 2019, AND OCTOBER 29, 2019**  
ATTACHMENT 1
- 5. PUBLIC COMMENT:** Any person may address the Board at this time upon any subject within the jurisdiction of the Susanville Sanitary District however any matter that requires action will be referred to Staff for report and action at a subsequent meeting. There will be a 3-minute time limit unless otherwise directed by the Board.
- 6. ACCEPT THE 2018-2019 AUDIT** ATTACHMENT 2
- 7. CONSIDER PROMOTING ARON CAUDEL WWTP OPERATOR GRADE I TO WWTP OPERATOR GRADE II** ATTACHMENT 3
- 8. CONSIDER PAY INCREASE FOR KATHY ROMESBURG OFFICE ASSISTANT** ATTACHMENT 4
- 9. AUTHORIZE TRANSFERRING SRF RESTRICTED RESERVE FUNDS TO US BANK CHECKING TO PAY OFF SRF LOAN IN DECEMBER** ATTACHMENT 5
- 10. GENERAL MANAGER'S REPORT**
  - a) Wastewater Collection and Treatment: A status report on the Wastewater Treatment Plant, and related items for the month of October 2019
  - b) Administration and Operation Updates
  - c) Financial Statement: A status report on the income and expenses of the Susanville Sanitary District for the month of October 2019 ATTACHMENT 6

**11. REPORTS BY BOARD MEMBERS:** Board Members may discuss communications, correspondence, or other items of general interest relating to matters within the Board's jurisdiction. The Board may provide direction to Staff, however, there will be no voting or formal action taken.

**12. RATIFY CLAIMS PAID PER RESOLUTION NO. 92.4, OCTOBER 9, 2019 THROUGH NOVEMBER 12, 2019, AND AUTHORIZE PAYMENT OF VENDOR BILLS**

ATTACHMENT 7

**13. CLOSED SESSION**

- a). Conference with labor negotiators (Government Code section 54957.6.) Unrepresented employee: Michael Robison

**14. ADJOURNMENT**

***ADDITIONS TO AGENDA (if any):*** In accordance with Section 54954.2(b) and (2) of the Government Code (Brown Act) Two-thirds vote required for action items. (Upon a determination by a two-thirds vote of the legislative body present, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that the need to take action arose after the Agenda was posted).

***INDIVIDUALS NEEDING ACCOMMODATIONS:*** If requested, agendas shall be made available in appropriate alternative format to persons with a disability, as required by Section 202 of Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the federal rules and regulations adopted in implementation thereof.

Any person with a disability, who requires a modification or accommodation, including an assisted listening device in order to participate in a board meeting of the Susanville Sanitary District, shall submit a request to the District Office, either in writing, in person, or by telephone. All such requests shall be made at least five days before the scheduled meeting so that appropriate arrangements may be made.

**WEBSITE:** [susanvillesanitarydistrict.com](http://susanvillesanitarydistrict.com)