

**MINUTES OF ADJOURNED REGULAR MEETING
OF THE BOARD OF DIRECTORS
JANUARY 14, 2020
1:00 PM
SUSANVILLE SANITARY DISTRICT**

1. THE REGULAR MEETING OF THE SUSANVILLE SANITARY DISTRICT WAS CALLED TO ORDER AND OPEN SESSIONS WERE RECORDED

The Regular Meeting was called to order by President Murray at approximately 1:00 p.m. in the Susanville Sanitary District office located at 45 South Roop Street, Susanville, CA 96130.

2. PLEDGE OF ALLEGIANCE, ROLL CALL OF DIRECTORS

Present: Board President John Murray, Vice-President Ernie Peters, Directors David French, Kim Erb, and Marty Heath; General Manager Steve Stump, Legal Counsel Randall Harr, and Office Assistant Kathy Romesburg.

The Pledge of Allegiance was recited.

3. APPROVAL OF AGENDA, ADDITIONS AND/OR DELETIONS

Director Peters moved to approve the Agenda for the Susanville Sanitary District Regular Meeting as submitted. Director French seconded, motion carried.

4. APPROVAL OF REGULAR MEETING MINUTES OF DECEMBER 10, 2019, SPECIAL MEETING MINUTES OF DECEMBER 17, 2019 AND SAFETY MEETING MINUTES OF DECEMBER 2019

Director Erb moved to approve the Regular Meeting Minutes of December 10, 2019, Special Meeting Minutes of December 17, 2019, and Safety Meeting Minutes of December 2019. Director Peters seconded motion carried.

5. PUBLIC COMMENT

There were no members of the public present for comment.

6. GENERAL MANAGER REPORT

a) Wastewater Collection and Treatment: A status report on the Wastewater Treatment Plant, and related items for December 2019

The General Manager reported that during December 2019 the Wastewater Treatment Plant operated at 99% BOD removal, and 99% Suspended Solids removal. The plant is running well.

b) Administration and Operations Updates

The General Manager informed the Board that he is evaluating recommendations by the Lahontan SWRCB for potential plans to meet the new NPDES permit requirements.

c) Financial Statement: A status report on the Income Statement, Balance Sheet, Cash Flow Statement, Revenue & Expense Report, and the Board income and expense report of the Susanville Sanitary District for the month of December 2019

The General Manager gave a brief overview of the Income Statement, Balance Sheet, Cash Flow Statement, Revenue & Expense Report, and the Board income and expense report of the Susanville Sanitary District for December 2019.

7. REPORTS BY BOARD MEMBERS

There were no Board comments.

8. RATIFY CLAIMS PAID PER RESOLUTION NO. 92.4, DECEMBER 11, 2019 THROUGH JANUARY 14, 2020, AND AUTHORIZE PAYMENT OF VENDOR BILLS

Director Heath moved to ratify the payments made and approve the claims as presented. Director Peters seconded motion carried.

9. ADJOURNMENT

Director Erb moved to adjourn the Regular Meeting at approximately 1:30 p.m. Director French seconded motion carried.

Respectfully submitted,



Steve J Stump

General Manager