**MINUTES OF ADJOURNED REGULAR MEETING**

**OF THE BOARD OF DIRECTORS**

**February 14, 2023**

**1:00 PM**

**SUSANVILLE SANITARY DISTRICT OFFICE**

1. **THIS REGULAR MEETING OF THE SUSANVILLE SANITARY DISTRICT WILL BE CALLED TO ORDER AND OPEN SESSION WILL BE RECORDED**

The Regular Meeting was called to order by President Erb at approximately 1:00 p.m. in the Susanville Sanitary District office located at 45 South Roop Street, Susanville, CA 96130.

1. **PLEDGE OF ALLEGIANCE, AND ROLL CALL OF DIRECTORS**

Present: President Erb, Vice President Marty Heath, Director Ernie Peters, and Director Billy Hoffman; General Manager Steve Stump; Board Secretary Kathy Romesburg; Legal Counsel Randall Harr. Director Martin arrived at 1:07 pm.

The Pledge of Allegiance was recited.

1. **APPROVAL OF AGENDA, ADDITIONS, AND/OR DELETIONS**

Vice President Heath motioned to approve the agenda. Director Hoffman seconded; motion carried.

1. **APPROVAL OF REGULAR MEETING MINUTES OF January 10, 2023, AND**

**SAFETY MEETING MINUTES OF January 2023**

Director Hoffman motioned to approve the Regular Meeting Minutes of January 10, 2023, and Safety Meeting Minutes of January 2023. Vice President Heath seconded; motion carried.

1. **PUBLIC COMMENT:**

No Public Present

1. **GENERAL MANAGER’S REPORT**
2. Wastewater Collection and Treatment: A status report on the Wastewater Treatment Plant, and related items for January 2023

The General Manager reported that during January 2023 the Wastewater Treatment Plant operated at 99% BOD removal, and 99% Suspended Solids removal. The Influent bar screen needs to be rehabbed

1. Administration and Operation Updates

The General Manager reported that the district passed the Toxicity Test

1. Financial Statement: A status report on the income and expenses of the Susanville Sanitary District for January 2023. The General Manager reported that the district is in good financial health.
2. **RATIFY CLAIMS PAID PER RESOLUTION NO. 92.4, January 1, 2023**

**THROUGH January 31, 2023, AND AUTHORIZE PAYMENT OF VENDOR BILLS**

Director Peters motioned to ratify the payments made and approve the claims as presented. Vice President Heath seconded; motion carried.

1. **VOTE ON DATE AND TIME OF REGULAR BOARD MEETINGS**

No Action Taken meetings to remain second Tuesday of the month at 1pm.

1. **VOTE TO ACCEPT NEW CONTRACT WITH RANDALL HARR AND HIS PARTNERSHIP WITH THE NEW FIRM IN REDDING**

Director Hoffman motioned to accept the new contract; Vice President Heath seconded; motion carried.

1. **VOTE TO APPROVE SUBMITTING REQUEST FOR PROPOSALS FOR RATE STUDY**

Director Martin motioned to approve submitting request for proposals for rate study; Director Hoffman seconded; motion carried.

1. **REPORTS BY BOARD MEMBERS:** Board Members may discuss communications, correspondence, or other items of general interest relating to matters within the Board’s jurisdiction. The Board may provide direction to staff, however, there will be no voting or formal action taken.

No reports from Board Members

1. **ADJOURNMENT**

Director Martin motioned to adjourn the Regular Meeting at approximately 1:27 pm, Director Peters seconded; motion carried.