**MINUTES OF ADJOURNED REGULAR MEETING**

**OF THE BOARD OF DIRECTORS**

**March 14, 2023**

**1:00 PM**

**SUSANVILLE SANITARY DISTRICT OFFICE**

1. **THIS REGULAR MEETING OF THE SUSANVILLE SANITARY DISTRICT WILL BE CALLED TO ORDER AND OPEN SESSION WILL BE RECORDED**

The Regular Meeting was called to order by President Erb at approximately 1:00 p.m. in the Susanville Sanitary District office located at 45 South Roop Street, Susanville, CA 96130.

1. **PLEDGE OF ALLEGIANCE, AND ROLL CALL OF DIRECTORS**

Present: President Erb, Vice President Marty Heath, Director Ernie Peters, Director David (Tex) Martin and Director Billy Hoffman; General Manager Steve Stump; Board Secretary Kathy Romesburg; Legal Counsel Randall Harr

The Pledge of Allegiance was recited.

1. **APPROVAL OF AGENDA, ADDITIONS, AND/OR DELETIONS**

Item number 7 was removed from the agenda. Director Hoffman motioned to approve the agenda without item 7. Vice President Heath seconded; motion carried.

1. **APPROVAL OF REGULAR MEETING MINUTES OF February 14, 2023, AND**

**SAFETY MEETING MINUTES OF February 2023**

Director Martin motioned to approve the Regular Meeting Minutes of February 14, 2023, and Safety Meeting Minutes of February 2023. Vice President Heath seconded; motion carried.

1. **PUBLIC COMMENT:**

No Public Present

1. **CLOSED SESSION CONFERENCE WITH LEGAL COUNSEL**—EXISTING LITIGATION (Gov. Code section 54956.9(d)(1).  
   Name of Case: Deborah Stampfli v. Susanville Sanitary District, et al., United States District Court, Eastern District of California Case No: 2:20-CV-01566-WBS-DMC

Went into closed session at 1:05 p.m. Came out of closed session at 1:27 p.m. No reportable action.

1. **GENERAL MANAGER’S REPORT**
2. Wastewater Collection and Treatment: A status report on the Wastewater Treatment Plant, and related items for February 2023

The General Manager reported that during February 2023 the Wastewater Treatment Plant operated at 99% BOD removal, and 99% Suspended Solids removal.

1. Administration and Operation Updates:

1. Financial Statement: A status report on the income and expenses of the Susanville Sanitary District for February 2023. The General Manager reported that the district is in good financial health.
2. **RATIFY CLAIMS PAID PER RESOLUTION NO. 92.4, February 1, 2023**

**THROUGH February 28, 2023, AND AUTHORIZE PAYMENT OF VENDOR**

**BILLS**

Vice President Heath motioned to ratify the payments made and approve the claims as presented. Director Peters seconded; motion carried.

1. **ADOPT RESOLUTION NO.23.01 “AUTHORIZING CA STATE WATER RESOURCE CONTROL BOARD FUNDING AGREEMENT NO.: D2101058 AND IDENTIFYING GENERAL MANAGER AS ITS AUTHORIZED REPRESENTATIVE”.**

Director Hoffman Motioned to Adopt Resolution No. 23.01, Director Peters seconded; motion carried.

1. **REPORTS BY BOARD MEMBERS:** Board Members may discuss communications, correspondence, or other items of general interest relating to matters within the Board’s jurisdiction. The Board may provide direction to staff, however, there will be no voting or formal action taken.

No reports from Board Members

1. **ADJOURNMENT**

Director Martin motioned to adjourn the Regular Meeting at approximately 1:45 pm, Director Hoffman seconded; motion carried.