**MINUTES OF ADJOURNED REGULAR MEETING**

**OF THE BOARD OF DIRECTORS**

**April 11, 2023**

**1:00 PM**

**SUSANVILLE SANITARY DISTRICT OFFICE**

1. **THIS REGULAR MEETING OF THE SUSANVILLE SANITARY DISTRICT WILL BE CALLED TO ORDER AND OPEN SESSION WILL BE RECORDED**

The Regular Meeting was called to order by Acting President Heath at approximately 1:00 p.m. in the Susanville Sanitary District office located at 45 South Roop Street, Susanville, CA 96130.

1. **PLEDGE OF ALLEGIANCE, AND ROLL CALL OF DIRECTORS**

Present: Vice President Marty Heath, Director Ernie Peters, Director David (Tex) Martin and President Erb by phone; General Manager Steve Stump; Board Secretary Kathy Romesburg; Legal Counsel Randall Harr

Director Hoffman arrived at 1:25 p.m.

The Pledge of Allegiance was recited.

1. **APPROVAL OF AGENDA, ADDITIONS, AND/OR DELETIONS**

Director Peters motioned to approve the agenda. Director Martin seconded; motion carried.

1. **APPROVAL OF REGULAR MEETING MINUTES OF March 14, 2023, AND**

**SAFETY MEETING MINUTES OF March 2023**

Director Martin motioned to approve the Regular Meeting Minutes of March 14, 2023, and Safety Meeting Minutes of March 2023. Acting President Heath seconded; motion carried.

1. **PUBLIC COMMENT:**

No Public Present

1. **SCHEDULE PUBLIC HEARING REGARDING DISCONNECTION OF SEWER SERVICE FOR FEES NOT PAID**

Director Peters motioned to schedule public hearing regarding disconnection of sewer service for fees not paid on May 9, 2023. Director Martin seconded; motion carried.

1. **GENERAL MANAGER’S REPORT**
2. Wastewater Collection and Treatment: A status report on the Wastewater Treatment Plant, and related items for March 2023

The General Manager reported that during March 2023 the Wastewater Treatment Plant operated at 99% BOD removal, and 99% Suspended Solids removal.

1. Administration and Operation Updates:

1. Financial Statement: A status report on the income and expenses of the Susanville Sanitary District for March 2023. The General Manager reported that the district is struggling with price increases everywhere.
2. **RATIFY CLAIMS PAID PER RESOLUTION NO. 92.4, March 1, 2023**

**THROUGH March 31, 2023, AND AUTHORIZE PAYMENT OF VENDOR**

**BILLS**

Director Peters motioned to ratify the payments made and approve the claims as presented. Director Martin seconded; motion carried.

1. **APPROVAL OF OVERPAYMENT REFUNDS**

Director Martin motioned to approve overpayment refunds; Director Peters seconded motion carried.

1. **CLOSED SESSION PUBLIC EMPLOYEE APPOINTMENT-**PUBLIC EMPLOYMENT TITLE “OPERATIONS SUPERINTENDENT”

Went into closed session at 1:23p.m. Came out at 1:29p.m. No reportable action.

1. **REPORTS BY BOARD MEMBERS:** Board Members may discuss communications, correspondence, or other items of general interest relating to matters within the Board’s jurisdiction. The Board may provide direction to staff, however, there will be no voting or formal action taken.

No reports from Board Members

1. **ADJOURNMENT**

Director Hoffman motioned to adjourn the Regular Meeting at approximately 1:31 pm, Director Peters seconded; motion carried.