**MINUTES OF ADJOURNED REGULAR MEETING**

**OF THE BOARD OF DIRECTORS**

**May 9, 2023**

**1:00 PM**

**SUSANVILLE SANITARY DISTRICT OFFICE**

1. **THIS REGULAR MEETING OF THE SUSANVILLE SANITARY DISTRICT WILL BE CALLED TO ORDER AND OPEN SESSION WILL BE RECORDED**

The Regular Meeting was called to order by President Erb at approximately 1:00 p.m. in the Susanville Sanitary District office located at 45 South Roop Street, Susanville, CA 96130.

1. **PLEDGE OF ALLEGIANCE, AND ROLL CALL OF DIRECTORS**

Present: President Erb, , Director Ernie Peters, and Director David Martin; General Manager Steve Stump; Board Secretary Kathy Romesburg; Legal Counsel Randall Harr

Vice President Marty Heath Director Billy Hoffman were absent

The Pledge of Allegiance was recited.

1. **APPROVAL OF AGENDA, ADDITIONS, AND/OR DELETIONS**

Director Peters motioned to approve the agenda. Director Martin seconded; motion carried.

1. **APPROVAL OF REGULAR MEETING MINUTES OF April 11, 2023, AND**

 **SAFETY MEETING MINUTES OF April 2023**

Director Martin motioned to approve the Regular Meeting Minutes of April 11, 2023, and Safety Meeting Minutes of April 2023. Director Peters seconded; motion carried.

1. **1:05 PM PUBLIC HEARING REGARDING DISCONNECTION OF SEWER SERVICE FOR FEES NOT PAID**

Public hearing started at 1:05 pm. Director Peters motioned to proceed with disconnection of sewer service for fees not paid. Director Martin seconded.

Polled Votes: President Erb, Aye, Director Peters, Aye Director Martin, Aye motion carried.

1. **PUBLIC COMMENT:**

No Public Present

1. **VOTE TO AWARD LOWEST BIDDER ON RATE STUDY AND PROCEED**

Director Martin Motioned to award lowest bidder SCI consulting Group for $ 23,840 on rate study and to proceed. Director Peters Seconded; motion carried.

1. **GENERAL MANAGER’S REPORT**
2. Wastewater Collection and Treatment: A status report on the Wastewater Treatment Plant, and related items for April 2023

The General Manager reported that during April 2023 the Wastewater Treatment Plant operated at 99% BOD removal, and 99% Suspended Solids removal. Matt Banks has found other employment. The district flew the position which resulted in one applicant. The applicant is a previous employee that will start full time June 1, 2023

1. Administration and Operation Updates

1. Financial Statement: A status report on the income and expenses of the Susanville Sanitary District for April 2023.
2. **RATIFY CLAIMS PAID PER RESOLUTION NO. 92.4, April 1, 2023**

 **THROUGH April 30, 2023, AND AUTHORIZE PAYMENT OF VENDOR**

 **BILLS**

 Director Peters motioned to ratify the payments made and approve the claims as presented. Director Martin seconded; motion carried.

1. **REPORTS BY BOARD MEMBERS:** Board Members may discuss communications, correspondence, or other items of general interest relating to matters within the Board’s jurisdiction. The Board may provide direction to staff, however, there will be no voting or formal action taken.

No reports from Board Members

1. **ADJOURNMENT**

Director Martin motioned to adjourn the Regular Meeting at approximately 1:40 pm, Director Peters seconded; motion carried.