**MINUTES OF ADJOURNED REGULAR MEETING**

**OF THE BOARD OF DIRECTORS**

**September 12, 2023**

**1:00 PM**

**SUSANVILLE SANITARY DISTRICT OFFICE**

1. **THIS REGULAR MEETING OF THE SUSANVILLE SANITARY DISTRICT WILL BE CALLED TO ORDER AND OPEN SESSION WILL BE RECORDED**

The Regular Meeting was called to order by President Erb at approximately 1:00 p.m. in the Susanville Sanitary District office located at 45 South Roop Street, Susanville, CA 96130.

1. **PLEDGE OF ALLEGIANCE, AND ROLL CALL OF DIRECTORS**

Present: President Erb, Vice President Marty Heath, Director Ernie Peters, Director David (Tex) Martin and Director Billy Hoffman; General Manager Steve Stump; Board Secretary Kathy Romesburg; Legal Counsel Randall Harr

The Pledge of Allegiance was recited.

1. **APPROVAL OF AGENDA, ADDITIONS, AND/OR DELETIONS**

Director Hoffman motioned to approve the agenda. Vice President Heath seconded; motion carried.

1. **APPROVAL OF REGULAR MEETING MINUTES OF August 8, 2023, AND**

 **SAFETY MEETING MINUTES OF August 2023**

Vice President Heath motioned to approve the Regular Meeting Minutes of August 8, 2023, and Safety Meeting Minutes of August 2023. Director Martin seconded; motion carried.

1. **PUBLIC COMMENT:**

Gentry Standiford and Pam Clifton (?) spoke about ADU’s (Accessory Dwelling Units) and the fees we can legally charge.

1. **ADOPT RESOLUTION NO. 23.02 “RESOLUTION ESTABLISHING APPROPRIATIONS LIMIT FOR FISCAL YEAR 2023-2024 PURSUANT TO CALIFORNIA CONSTITUTION ARTICLE X111-B AND GOVERNMENT CODE SECTION 7910”**

Director Hoffman motioned to adopt Resolution No. 23.02. Vice President Heath seconded; motion carried.

1. **1:05 PM PUBLIC HEARING, TO ADOPT RESOLUTION NO. 23.04: SUSANVILLE SANITARY BUDGETS FOR 2023-2024”**

Started the public hearing at 1:15 PM Polled Votes: President Erb, Aye. Vice President Heath, Aye. Director Hoffman, Aye. Director Peters, Aye. Director Martin, Aye. 5 Ayes Budget Adopted. Closed public hearing at 1:17PM.

1. **1:05 PM PUBLIC HEARING REGARDING DISCONNECTION OF SEWER SERVICE FOR FEES NOT PAID.**

Started the public hearing at 1:18 PM Polled Votes: President Erb, Aye. Vice President Heath, Aye. Director Hoffman, Aye. Director Peters, Aye. Director Martin, Aye. 5 Ayes to disconnect sewer service for fees not paid. Closed public hearing at 1:19pm.

1. **ADOPT RESOLUTION NO. 23.05 “RESOLUTION ESTABLISHING BENEFITS AVAILABLE TO MEMBERS OF THE BOARD OF DIRECTORS OF THE SUSANVILLE SANITARY DISTRICT”**

Director Hoffman Motioned to adopt Resolution No. 23.05 to establish benefits available to the Board of Directors. Director Martin seconded 5 ayes; motion carried.

1. **APPROVAL OF OVERPAYMENT REFUND**

Vice President Heath Motioned to approve overpayment refund. Director Hoffman seconded; motion carried.

1. **GENERAL MANAGER’S REPORT**
2. Wastewater Collection and Treatment: A status report on the Wastewater Treatment Plant, and related items for August 2023

The General Manager reported that during August 2023 the Wastewater Treatment Plant operated at 99% BOD removal, and 99% Suspended Solids removal.

1. Administration and Operation Updates:

1. Financial Statement: A status report on the income and expenses of the Susanville Sanitary District for August 2023.
2. **RATIFY CLAIMS PAID PER RESOLUTION NO. 92.4, August 1, 2023**

 **THROUGH August 31, 2023, AND AUTHORIZE PAYMENT OF VENDOR**

 **BILLS**

 Director Martin motioned to ratify the payments made and approve the claims as presented. Vice President Heath seconded; motion carried.

1. **REPORTS BY BOARD MEMBERS:** Board Members may discuss communications, correspondence, or other items of general interest relating to matters within the Board’s jurisdiction. The Board may provide direction to staff, however, there will be no voting or formal action taken.

No reports from Board Members

1. **ADJOURNMENT**

Director Martin motioned to adjourn the Regular Meeting at approximately 1:35 pm, Director Hoffman seconded; motion carried.

Respectfully Submitted,

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 Kathy Romesburg Board Secretary