**MINUTES OF ADJOURNED REGULAR MEETING**

**OF THE BOARD OF DIRECTORS**

**November 12, 2024**

**1:00 PM**

**SUSANVILLE SANITARY DISTRICT OFFICE**

1. **THIS REGULAR MEETING OF THE SUSANVILLE SANITARY DISTRICT WILL BE CALLED TO ORDER AND OPEN SESSION WILL BE RECORDED**

The Regular Meeting was called to order by President Erb at approximately 1:00 p.m. in the Susanville Sanitary District office located at 45 South Roop Street, Susanville, CA 96130.

1. **PLEDGE OF ALLEGIANCE, AND ROLL CALL OF DIRECTORS**

The Pledge of Allegiance was recited.

Present: President Kim Erb, Vice President Marty Heath, Director Billy Hoffman, Director David (Tex) Martin and Dirctor Danny Choo; General Manager Steve Stump; Board Secretary Kathy Romesburg; and Legal Counsel Randall Harr

1. **APPROVAL OF AGENDA, ADDITIONS, AND/OR DELETIONS**

Director Hoffman motioned to approve the agenda. Vice President Heath seconded; motion carried.

1. **APPROVAL OF REGULAR MEETING MINUTES OF October 8, 2024 AND SAFETY MEETING MINUTES OF October 2024**

Director Martin motioned to approve the Regular Meeting Minutes of October 8, 2024 and Safety Meeting Minutes of October 2024. Vice President Heath seconded; motion carried.

1. **PUBLIC COMMENT:**

No Public Present

1. **GENERAL MANAGER’S REPORT**
2. Wastewater Collection and Treatment: A status report on the Wastewater Treatment Plant, and related items for October 2024

The General Manager reported the lab has continued to fail.

1. Administration and Operation Updates: The District is looking into a new lab.
2. Financial Statement: A status report on the income and expenses of the Susanville Sanitary District for October 2024.
3. **RATIFY CLAIMS PAID PER RESOLUTION NO. 92.4, October 1, 2024 THROUGH October 31, 2024, AND AUTHORIZE PAYMENT OF VENDOR BILLS**

Vice President Heath motioned to ratify the payments made and approve the claims as presented. Director Hoffman seconded; motion carried

1. **Discuss Annexation of LOVE’s with City Manager Dan Newton**

Dan Newton the City Manager went over the Annexation process.

1. **Promote Bill Dandois to Grade II Operator**

Director Hoffman Motioned to promote Bill Dandois to Grade II Operator. Director Choo seconded; motion carried

1. **Special Pay Increase for Boyd Murchison**

Director Martin motioned to approve special pay increase for Boyd Murchison. Director Choo seconded; motion carried.

1. **REPORTS BY BOARD MEMBERS:** Board Members may discuss communications, correspondence, or other items of general interest relating to matters within the Board’s jurisdiction. The Board may provide direction to staff, however, there will be no voting or formal action taken.

No Reports by Board Members

1. **ADJOURNMENT**

Director Choo motioned to adjourn the Regular Meeting at approximately 1:48 pm, Director Hoffman seconded; motion carried.

Respectfully Submitted,

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Kathy Romesburg Board Secretary