**MINUTES OF ADJOURNED REGULAR MEETING**

**OF THE BOARD OF DIRECTORS**

**April 8, 2025**

**1:00 PM**

**SUSANVILLE SANITARY DISTRICT OFFICE**

1. **THIS REGULAR MEETING OF THE SUSANVILLE SANITARY DISTRICT WILL BE CALLED TO ORDER AND OPEN SESSION WILL BE RECORDED**

The Regular Meeting was called to order by President Erb at approximately 1:00 p.m. in the Susanville Sanitary District office located at 45 South Roop Street, Susanville, CA 96130.

1. **PLEDGE OF ALLEGIANCE, AND ROLL CALL OF DIRECTORS**

The Pledge of Allegiance was recited.

Present: President Kim Erb, Vice President Marty Heath, Director David (Tex) Martin and Director Danny Choo; General Manager Steve Stump; and Board Secretary Kathy Romesburg

Director Hoffman arrived at 1:05pm.

1. **APPROVAL OF AGENDA, ADDITIONS, AND/OR DELETIONS**

Vice President Heath motioned to approve the agenda. Director Martin seconded; motion carried.

1. **APPROVAL OF REGULAR MEETING MINUTES OF March 11, 2025 AND SAFETY MEETING MINUTES OF March 2025**

Director Martin motioned to approve the Regular Meeting Minutes of March 11, 2025 and Safety Meeting Minutes of March 2025. Director Choo seconded; motion carried.

1. **PUBLIC COMMENT:**

No Public Present.

1. **PUBLIC HEARING REGARDING DISCONNECTION OF SEWER SERVICE FOR FEES NOT PAID**

No Public Present Director Martin motioned to proceed with the Disconnection of Sewer Service for Fees not Paid. Director Choo seconded; motion carried.

1. **GENERAL MANAGER’S REPORT**
   1. Wastewater Collection and Treatment: A status report on the Wastewater Treatment Plant, and related items for January 2025

The General Manager reported the Plant operated at 90% BOD removal, and 90% Suspended Solids removal.

* 1. Administration and Operation Updates
  2. Financial Statement: A status report on the income and expenses of the Susanville Sanitary District for March 2025.

1. **RATIFY CLAIMS PAID PER RESOLUTION NO. 92.4, March 1, 2025 THROUGH March 31, 2025, AND AUTHORIZE PAYMENT OF VENDOR BILLS**

Vice President Heath motioned to ratify the payments made and approve the claims as presented. Director Choo seconded; motion carried

1. **REPORTS BY BOARD MEMBERS:** Board Members may discuss communications, correspondence, or other items of general interest relating to matters within the Board’s jurisdiction. The Board may provide direction to staff, however, there will be no voting or formal action taken.

No Reports by Board Members

1. **ADJOURNMENT**

Director Choo motioned to adjourn the Regular Meeting at approximately 1:22 pm, Vice President Heath seconded; motion carried.

Respectfully Submitted,

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Kathy Romesburg Board Secretary