**MINUTES OF ADJOURNED REGULAR MEETING**

**OF THE BOARD OF DIRECTORS**

**May 14, 2024**

**1:00 PM**

**SUSANVILLE SANITARY DISTRICT OFFICE**

1. **THIS REGULAR MEETING OF THE SUSANVILLE SANITARY DISTRICT WILL BE CALLED TO ORDER AND OPEN SESSION WILL BE RECORDED**

The Regular Meeting was called to order by President Erb at approximately 1:00 p.m. in the Susanville Sanitary District office located at 45 South Roop Street, Susanville, CA 96130.

1. **PLEDGE OF ALLEGIANCE, AND ROLL CALL OF DIRECTORS**

Present: President Kim Erb, Vice President Marty Heath, Director Billy Hoffman, Director Ernie Peters and Director David (Tex) Martin; General Manager Steve Stump; Board Secretary Kathy Romesburg; Legal Counsel Randall Harr by phone and Legal Counsel Kevin Flautt.

The Pledge of Allegiance was recited.

1. **APPROVAL OF AGENDA, ADDITIONS, AND/OR DELETIONS**

Director Hoffman motioned to approve the agenda. Vice President Heath seconded; motion carried.

1. **APPROVAL OF REGULAR MEETING MINUTES OF April 9, 2024, AND**

**SAFETY MEETING MINUTES OF April 2024**

Director Martin motioned to approve the Regular Meeting Minutes of April 9, 2024, and Safety Meeting Minutes of April 2024. Vice President Heath seconded; motion carried.

1. **PUBLIC COMMENT:**

Deborah Stampfli and her legal team were present. They declined to comment.

1. **CLOSED SESSION CONFERENCE WITH LEGAL COUNSEL**—EXISTING LITIGATION (Gov. Code section 54956.9(d)(1).  
   Name of Case: Deborah Stampfli v. Susanville Sanitary District, et al., United States District Court, Eastern District of California Case No: 2:20-CV-01566-WBS-DMC

Went into closed session at 1:08 pm. Came out of closed session at 1:20 pm. No Reportable Action.

1. **GENERAL MANAGER’S REPORT**
2. Wastewater Collection and Treatment: A status report on the Wastewater Treatment Plant, and related items for April 2024

The General Manager reported that during April 2024 the Wastewater Treatment Plant operated at 97% BOD removal, and 97% Suspended Solids removal. He also shared with the board that the district failed 1 fecal matter test.

1. Administration and Operation Updates:

The district lost the VFD on the Centrifuge. The Centrifuge was unable to run for an extended time. The district also had trouble with the programming of the new VFD. It is now up and running.

1. Financial Statement: A status report on the income and expenses of the Susanville Sanitary District for April 2024.
2. **RATIFY CLAIMS PAID PER RESOLUTION NO. 92.4, April 1, 2024**

**THROUGH April 30, 2024, AND AUTHORIZE PAYMENT OF VENDOR**

**BILLS**

Vice President Heath motioned to ratify the payments made and approve the claims as presented. Director Hoffman seconded; motion carried

1. **VOTE TO ACCEPT PROPOSALS FOR AUDIT (FYs 2024, 2025, and 2026)**

Vice President Heath Motioned to Vote to Accept Proposals for the Audit. Director Peters seconded; Vote- 5 Ayes, 0 Noes, 0 Abstentions and 0 Absent; motion carried

1. **CLOSED SESSION: CONFERENCE WITH LABOR NEGOTIATORS (Gov. Code Section 54957.6) Unrepresented Employee: General Manager Steve Stump**

Went into closed session at 1:28 pm. Came out of closed session at 2:01 pm. No Reportable Action.

1. **VOTE ON AMENDMENT TO TERM AGREEMENT** **FOR GENERAL MANAGER CONTRACT**

No Motion Made; No Action Taken

1. **REPORTS BY BOARD MEMBERS:** Board Members may discuss communications, correspondence, or other items of general interest relating to matters within the Board’s jurisdiction. The Board may provide direction to staff, however, there will be no voting or formal action taken.

No reports from Board Members

1. **ADJOURNMENT**

Director Martin motioned to adjourn the Regular Meeting at approximately 2:02 pm, Director Hoffman seconded; motion carried.

Respectfully Submitted,

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Kathy Romesburg Board Secretary