**MINUTES OF ADJOURNED REGULAR MEETING**

**OF THE BOARD OF DIRECTORS**

**June 10, 2025**

**1:00 PM**

**SUSANVILLE SANITARY DISTRICT OFFICE**

1. **THIS REGULAR MEETING OF THE SUSANVILLE SANITARY DISTRICT WILL BE CALLED TO ORDER AND OPEN SESSION WILL BE RECORDED**

The Regular Meeting was called to order by President Erb at approximately 1:00 p.m. in the Susanville Sanitary District office located at 45 South Roop Street, Susanville, CA 96130.

1. **PLEDGE OF ALLEGIANCE, AND ROLL CALL OF DIRECTORS**

The Pledge of Allegiance was recited.

Present: President Kim Erb, Vice President Marty Heath, Director Billy Hoffman, Director David (Tex) Martin and Director Danny Choo; General Manager Steve Stump; Legal Counsel Andrew Plett and Board Secretary Kathy Romesburg

1. **APPROVAL OF AGENDA, ADDITIONS, AND/OR DELETIONS**

Director Hoffman motioned to approve the agenda. Vice President Heath seconded; motion carried.

1. **APPROVAL OF REGULAR MEETING MINUTES OF May 13, 2025, AND SAFETY MEETING MINUTES OF May 2025**

Director Martin motioned to approve the Regular Meeting Minutes of May 13, 2025 and Safety Meeting Minutes of May 2025. Director Martin seconded; motion carried.

1. **PUBLIC COMMENT:**

Mike & Susan Baxter were in attendance.

1. **PUBLIC HEARING ON PROPOSED SEWER RATE INCREASE PURSUANT TO PROPOSITION 218**

The public hearing started at 1:04 p. m. and ended at 1:43 p. m. Director Hoffman motioned to approve the proposed rate increase pursuant to Proposition 218. Director Choo seconded; motion carried.

Polled Votes: President Erb-Aye, Vice President Heath-Aye, Director Martin-Aye, Director Choo-Aye, Director Hoffman-Aye.

1. **INTRODUCE NEW DISTRICT LEGAL COUNSEL (Andrew Plett) AND LEGAL SERVICE AGREEMENT**

New legal counsel Andrew Plett was introduced. Director Martin Motioned to approve Legal Services Agreement. Vice President Heath seconded; motion carried.

1. **GENERAL MANAGER’S REPORT**
	1. Wastewater Collection and Treatment: A status report on the Wastewater Treatment Plant, and related items for May 2025

The General Manager reported the Plant operated at 90% BOD removal, and 90% Suspended Solids removal.

* 1. Administration and Operation Updates

New OIT John Carpenter is doing well.

* 1. Financial Statement: A status report on the income and expenses of the Susanville Sanitary District for May 2025.
1. **RATIFY CLAIMS PAID PER RESOLUTION NO. 92.4, May 1, 2025 THROUGH May 31, 2025, AND AUTHORIZE PAYMENT OF VENDOR BILLS**

Vice President Heath motioned to ratify the payments made and approve the claims as presented. Director Choo seconded; motion carried.

1. **VOTE TO AWARD MASTER PLAN PROPOSAL IN PHASES BEGINNING AT THE NORTH SIDE OF SUSANVILLE**

Director Martin motioned to approve awarding Master Plan Proposal in Phases beginning at the North side of Susanville. Vice President Heath seconded; motion carried.

1. **JOINT PUBLIC STATEMENT**

Board Secretary Kathy Romesburg read the joint statement into the regular meeting minutes as follows:

Valued Customer,

In March of 2020, the Susanville Sanitary District terminated the employment of the long-term employee, Deborah Stampfli who held the position of Office Administrator/Assistant General Manager. At the time, the District believed that Mrs. Stampfli was an at-will employee who could be terminated without cause. At no time did the District ever assert that Mrs. Stampfli was terminated for cause. Mrs. Stampfli commenced a civil rights action in the federal district court of the Eastern District of California and it was determined that she was not an at-will employee, but rather, a tenured public employee who could only be terminated for cause. That determination was affirmed by the Ninth Circuit Court of Appeals. As a result, the District reinstated Mrs. Stampfli to her former position and compensated her for all her lost earnings and employment benefits. Mrs. Stampfli has now chosen to retire as of June 1, 2025. The Susanville Sanitary District expresses its deep appreciation for the 20 years of service Mrs. Stampfli dedicated to the District and the Susanville Community.

Thank you,

Susanville Sanitary District

1. **REPORTS BY BOARD MEMBERS:** Board Members may discuss communications, correspondence, or other items of general interest relating to matters within the Board’s jurisdiction. The Board may provide direction to staff, however, there will be no voting or formal action taken.

No Reports by Board Members

1. **ADJOURNMENT**

Director Choo motioned to adjourn the Regular Meeting at approximately 2:10 pm, Vice President Heath seconded; motion carried.

Respectfully Submitted,

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 Kathy Romesburg Board Secretary