**MINUTES OF ADJOURNED REGULAR MEETING**

**OF THE BOARD OF DIRECTORS**

**June 11, 2024**

**1:00 PM**

**SUSANVILLE SANITARY DISTRICT OFFICE**

1. **THIS REGULAR MEETING OF THE SUSANVILLE SANITARY DISTRICT WILL BE CALLED TO ORDER AND OPEN SESSION WILL BE RECORDED**

The Regular Meeting was called to order by President Erb at approximately 1:00 p.m. in the Susanville Sanitary District office located at 45 South Roop Street, Susanville, CA 96130.

1. **PLEDGE OF ALLEGIANCE, AND ROLL CALL OF DIRECTORS**

Present: President Kim Erb, Vice President Marty Heath, Director Billy Hoffman and Director David (Tex) Martin; General Manager Steve Stump; Board Secretary Kathy Romesburg; and Legal Counsel Randall Harr by phone

Director Ernie Peters was absent

The Pledge of Allegiance was recited.

1. **APPROVAL OF AGENDA, ADDITIONS, AND/OR DELETIONS**

Director Hoffman motioned to approve the agenda. Vice President Heath seconded; motion carried.

1. **APPROVAL OF REGULAR MEETING MINUTES OF May 14, 2024, AND**

**SAFETY MEETING MINUTES OF May 2024**

Director Martin motioned to approve the Regular Meeting Minutes of May 14, 2024, and Safety Meeting Minutes of May 2024. Vice President Heath seconded; motion carried.

1. **PUBLIC COMMENT:**

No Public Present

1. **GENERAL MANAGER’S REPORT**
2. Wastewater Collection and Treatment: A status report on the Wastewater Treatment Plant, and related items for May 2024

The General Manager reported that during May 2024 Silver State Lab is not doing the testing correctly and said we may need to reinstate our lab. We also may need to consider hiring a lab tech.

1. Administration and Operation Updates:

The Engineering Committee me and discussed the needs of the plant: A new compact track loader, A new building and a 6” portable pump.

1. Financial Statement: A status report on the income and expenses of the Susanville Sanitary District for May 2024.
2. **RATIFY CLAIMS PAID PER RESOLUTION NO. 92.4, May 1, 2024**

**THROUGH May 31, 2024, AND AUTHORIZE PAYMENT OF VENDOR**

**BILLS**

Vice President Heath motioned to ratify the payments made and approve the claims as presented. Director Hoffman seconded; motion carried

1. **VOTE ON PURCHASE OF COMPACT TRACK LOADER**

Vice President Heath Motioned to Vote to purchase the Compact track loader- Bobcat for $117,571.85. Director Martin seconded; Vote- 4 Ayes, 0 Noes, 0 Abstentions and 1 Absent; motion carried

1. **REPORTS BY BOARD MEMBERS:** Board Members may discuss communications, correspondence, or other items of general interest relating to matters within the Board’s jurisdiction. The Board may provide direction to staff, however, there will be no voting or formal action taken.

No reports from Board Members

1. **ADJOURNMENT**

Director Martin motioned to adjourn the Regular Meeting at approximately 1:32 pm, Director Hoffman seconded; motion carried.

Respectfully Submitted,

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Kathy Romesburg Board Secretary