**MINUTES OF ADJOURNED REGULAR MEETING**

**OF THE BOARD OF DIRECTORS**

**August 12, 2025**

**1:00 PM**

**SUSANVILLE SANITARY DISTRICT OFFICE**

1. **This Regular Meeting Of The Susanville Sanitary District Will Be Called To Order And Open Session Will Be Recorded**

The Regular Meeting was called to order by President Erb at approximately 1:00 p.m. in the Susanville Sanitary District office located at 45 South Roop Street, Susanville, CA 96130.

1. **Pledge Of Allegiance, And Roll Call Of Directors**

The Pledge of Allegiance was recited.

Present: President Kim Erb, Vice President Marty Heath, Director Billy Hoffman, Director David (Tex) Martin and Director Danny Choo; General Manager Steve Stump; Board Secretary Kathy Romesburg; and Legal Counsel Andrew Plett via Zoom.

1. **Approval Of Agenda, Additions, And/Or Deletions**

Director Hoffman motioned to approve the agenda. Vice President Heath seconded; motion carried.

1. **Approval Of Regular Meeting Minutes Of July 8 2025 And Safety Meeting Minutes Of July 2025**

Director Martin motioned to approve the Regular Meeting Minutes of July 8, 2025 and Safety Meeting Minutes of July 2025. Director Choo seconded; motion carried.

1. **Ratification Of Claims Paid And Authorization of Payments**

Vice President Heath motioned to ratify the payments made and approve the claims as presented. Director Choo seconded; motion carried

1. **Public Comment:**

No public present

1. **General Manager’s Report**
2. Wastewater Collection and Treatment: A status report on the Wastewater Treatment Plant, and related items for July 2025

The General Manager reported the testing has been good.

1. Administration and Operation Updates

The General manager scheduled a budget meeting with the Administrative Committee for 8/20/2025 and Casey will be meeting with the Engineering Committee to discuss the purchase of a new Vactor.

1. Financial Statement: A status report on the income and expenses of the Susanville Sanitary District for July 2025.
2. **Schedule Public Hearing Regarding Disconnection Of Sewer Services For Unpaid Sewer Fees**

Vice President Heath motioned to schedule public hearing on September 9, 2025 at 1:05 p.m. Director Martin seconded; motion carried

1. **Adopt Resolution No. 25.02:** Resolution Establishing Appropriations Limit for Fiscal Year 2025-2026 Pursuant to California Constitution Article XIII-B and Government Code Section 7910

Director Hoffman motion to adopt Resolution 25.02. Vice President Heath seconded; motion carried with 5 Ayes.

1. **Adopt amended Resolution No. 25.03:** Resolution Establishing Benefits Available to Members of the Board of Directors of Susanville Sanitary District.

Director Martin Motion to adopt Resolution No. 25.03. Vice President Heath seconded; motion carried with 5 Ayes.

1. **Closed Session:** Discuss and vote on a personnel matter regarding approval of benefit payout for CalPERS formula adjustment

Went in to closed session at 1:25 p.m. Came out at 1:38 P.M. Direction was given to staff.

1. **Reports By Board Members:** Board Members may discuss communications, correspondence, or other items of general interest relating to matters within the Board’s jurisdiction. The Board may provide direction to staff, however, there will be no voting or formal action taken.

No Reports by Board Members

1. **ADJOURNMENT**

Director Choo motioned to adjourn the Regular Meeting at approximately 1:40 pm, Vice President Heath seconded; motion carried.

Respectfully Submitted,

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 Kathy Romesburg Board Secretary